



Get Your Meetings on Track – Meeting Facilitation

Invite us to your retreat and our facilitation specialists can lead your team or organization through a stimulating, inclusive, and purposeful process to achieve your desired meeting outcomes. And, in Summit's inimitable way, we'll keep participation and spirits high with icebreakers and energizers throughout.

Meeting Outcomes:

- ✓ **Mission Statement** – What's your “big picture”? Develop a clear understanding of your team's primary purpose, who your customers and clients are, and the nature of your services and products.
- ✓ **Vision Statement** – Your shared team vision drives performance, inspires team members and lets your customers and clients know what you are all about. Create a deliberate, inspiring and values-based picture of your work.
- ✓ **Statement of Core Values** – High performing teams and organizations maintain their energy by defining and consistently demonstrating a set of core values based on shared, noble beliefs. We'll help you celebrate what makes your team or organization unique.
- ✓ **Team Charter or Working Agreement** – Get your teams and task forces up and running quickly. Remove many sources of potential conflict before they can take root by establishing clear norms for everything from purpose and roles to meeting etiquette and decision making.
- ✓ **Creative Solutions** – Are you paralyzed by a tricky problem? Summit can guide you through a simple process to fully understand key issues, find creative solutions, and create an action plan that will get you on track.
- ✓ **Strategic Plan** – Strategic planning sessions will help you examine relevant internal and external environments, identify challenges and opportunities, set specific and ambitious goals, and create a multi-year plan for achieving your Mission.

